

CHELWOOD PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL, CHELWOOD
ON THURSDAY 10th APRIL 2025 COMMENCING AT 7.30PM**

Present: Cllrs Julie Glynn (Chair), Peter Jones, Pat Harrison, Lucy Sherborne and Alex Scholfield; also in attendance Cllr Sam Ross (B&NES) and Alan Butcher (Clerk)

25/04/1 - Apologies for absence. None.

25/04/2 - Declarations of Interest: No declarations were made.

25/04/3 - Public Participation:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. No members of the public were present.

- i) Police report – No report was received.
- ii) Report from Ward Councillor. Cllr Ross reported that:
The bleed kit to be sited next to the defibrillator was in hand but a letter confirming that it could be positioned as proposed was required from the village hall committee.
There had been no action on the “empty house”, she was chasing this up.
She noted that the Local Plan process was restarting.

25/04/4 - Confirmation of the Minutes of previous meetings:

- i) That the Minutes of the Meeting held on 6th February 2025 be agreed and signed as a true record. This was so agreed and the minutes were signed by the Chairman.

25/04/5 - Parish Council Response to Planning Applications

- i) No applications were received before the publication of this agenda.

25/04/6 - Parish Council Matters.

- i) Highways matters:
Flooding on A368, Fry.s Bottom Lane and other locations.
Flooding near the scout camp had been resolved but there was flooding nearby.
Vegetation had been cleared along Fry’s Bottom Lane and some drains cleared out.
Some “brash” had found its way into the stream and a dead tree in a dangerous state near the bridge was reported; clerk to email Cllr Ross and B&NES.
A368 partial resurfacing – this was noted.
Other matters of report: The road surface in the Hartley Barn area was slippery and hazardous for horses, rider and children.

Draft minutes subject to acceptance at the next meeting.

- ii) Matters relating to the Village Hall:
 - a) West of England Rural Fund Community Grant administration. The grant monies had been received and the process finalized.
 - b) Grants to be sought for a solar panel installation.
- iii) B&NES Local Plan. Consultation details awaited.
- iv) Annual Parish Meeting (provisionally 8th May 2025) arrangements.
The meeting to start at 7pm, refreshments to be provided and the evening to continue with a VE Day celebration.
- v) Churchyard hedge. Nothing further to report.

25/04/7 - Financial:

- i) Clerks expenses for February and March 2025. £73.80. This was agreed and a cheque raised.
- ii) HMRC Tax payment. £2.20. This was agreed and a cheque raised.
- iii) ALCA subscription for 2025/26. £72.22. This was agreed and a cheque raised.
- iv) Draft Annual Accounts prior to audit. These were circulated for information prior to audit.
- v) AGAR and Certificate of Exemption. The Certificate of Exemption had been completed and was signed by the Chairman and RFO.
- vi) Payments in connection with WECA Grant to Village Hall. The final invoice of £15,575.00 had been received from the builder. It was agreed to donate £25 to the village hall under sec 137 to finalise the project payments. This was agreed and a cheque raised..

25/04/8 - Matters of Report:

None.

There being no further business the meeting closed at 8.15pm

25/04/9 - Date and Time of Future Parish Council Meetings.

Annual Parish Meeting 8th May 2025, 7pm at Chelwood Village Hall.

Annual Parish Council meeting 22nd May 2025 at Chelwood Village Hall.
Meeting commences at 7.30pm

Alan Butcher.
Parish Clerk.
23rd April 2025
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